



## Instructions to your bank or building society

Canada Life is able to provide literature in alternative formats. The formats available are: large print and Braille. If you would like to register to receive correspondence in an alternative format please give us a call.

If you make a mistake, shade out the whole box and mark the correct one. Please note that it takes up to five working days to set up a standing order.

**Please complete in BLOCK CAPITALS and in black ink marking appropriate box(es) with a X.**

### 1. Details of the account where payments will come from

Account name

Account number

Sort Code

### 2. Details of the account where payments will be sent to

Account name

Stonehaven UK Ltd t/a Canada Life	
Name of Bank	Barclays
Branch	N/A

Reference number

(you can find this on your welcome letter)

e.g 330123456

Account number

Sort Code

### 3. Payment details

Regular amount (in figures)

Date of first payment

Either

Date of final payment

Or

Number of payments

Frequency

Choose **one** option by marking one of the boxes with an X

Weekly

Monthly

Quarterly

Six monthly

Annually

For weekly payments choose a day of the week

Monday

Tuesday

Wednesday

Thursday

Friday

Or continue payments until cancelled by me/us in writing – mark box with a X.

If you would like any other frequency, please specify the payment date required (e.g. 21st)

### 4. Special instructions

Please mark one of the boxes with an X, if either the first, or final payment amount is different from the regular amount.

First

Final

Amount of first or final payment if different from regular amount

Signature

Signature (if joint account)

Note: Canada Life will not undertake to: Make any reference to Value Added Tax or other indeterminate element; Advise payer's address to beneficiary; Advise beneficiary of inability to pay; Accept instructions to pay as soon after the specified date as there are funds to meet the payment if funds are not available on the specified date. Please note that for standing orders it takes three days for fund transfer to reach destination account.

Date